

## Job Description – Bike Mechanic



**Hours:** 8 hours per week, specifically:

Thursday 4.45pm-8.15pm

Saturday 9.45am-2.15pm

Plus the option to take part in our fortnightly team meeting and occasional meetings you're your manager. If you are experienced in youth work you can consider also applying for our youth worker position, which can be done in conjunction with this job.

**Salary:** £13.85 per hour

(Unless you are applying in conjunction with the youth worker position and hold a JNC level 2 youth work qualification and have at least one year's youth work experience, in this case: £15 per hour).

**Responsible to:** Youth Work Manager

**Location:** Carney's Community, 30 Petworth St, Battersea, SW11 4QW

**Contract:** This is a 1 year contract, with the potential to extend subject to future funding.

**DBS:** This post is subject to a satisfactory DBS check

**To apply:** Email your CV and application form to [rio.garcia@carneyscommunity.org](mailto:rio.garcia@carneyscommunity.org) by 16.11.25.

### Job Description

As a bike mechanic you will be part of the team at Carney's community, supporting the running of the bike workshop and our social enterprise bike shop, Carney's Cycles. We are looking for someone who has experience working or volunteering in bike mechanics. Ideally you will also have some experience of working or volunteering with young people aged 11-18.

### Duties during Sessions:

1. Support the weekly bike workshop sessions and Carney's Cycles social enterprise.
2. Support the holiday activities provided by the organisation, such as extra sessions and trips.
3. Engage with young people during the sessions, supporting them with the activities that are being run, encouraging conversation and directing them to further support when needed.
4. Be proactive and youth-led in coming up with ideas for how to better engage young people in the organisation, particularly the target group of young people the charity aims to support.
5. Work collaboratively and supportively within the to bring a united front to sessions.
6. Attend briefings, de-briefings and ongoing meetings to improve practice and allow space for discussion of sessions.
7. Be consistent in imposing the Carney's Community Code of Conduct within sessions and setting clear boundaries and expectations to young people during sessions.
8. Take registers during sessions, complete contact sheets following sessions and a timesheet each month. Ensure all paperwork is completed and entered directly onto our electronic system.
9. Attend meetings, as requested by your line manager, with external organisations, young people, parents/carers and schools.

**General Duties:**

1. Attend regular supervision and team meetings as agreed with line manager.
2. Carry out all duties in accordance with Carney's Community's policies, actively safeguarding and promoting equality and seeking to prevent and overcome disadvantage, discrimination & bullying.
3. Ensure that legislation relating to the health safety and protection of young people, staff and the public is complied with at all times.
4. Maintain appropriate boundaries and confidentiality with young people, staff and volunteers.
5. Be fully aware of and understand the duties and responsibilities arising from your role in the organisation regarding safeguarding policies and procedures of the organisation to keep young people and vulnerable adults safe and protected from harm.
6. Be a positive role model to young people during all work done at Carney's Community and behave appropriately when out in the community in order to uphold the positive reputation of the centre.
7. Complete the relevant training and development to fulfil statutory and Carney's Community requirements (e.g. first aid and safeguarding) and be open to ongoing professional development.
8. Carry out any other reasonable duties and responsibilities within the overall function, commensurate with the grading and level of responsibilities of the post.

**Person Specification****Essential**

- Experience of working or volunteering in Bike Mechanics, preferably at least one year.

**Desirable**

- Qualification in Bike Mechanics
- Experience working with young people, either paid or voluntary, preferably at least one year.
- JNC qualification in youth work (or willing to work towards)
- Experience of working with hard-to-reach groups
- A strong interest in the local community, and a willingness to work with colleagues in order to further the positive reputation of the organisation within the community
- Competent with basic IT skills e.g. email, word documents, excel
- Good verbal communication skills
- A good level of Maths and English
- Ability to work in a team along with self-motivation, perseverance and determination
- Ability to communicate at all levels and build relationships quickly
- Well organised, with good timekeeping and able to follow instructions
- Ability to support the aims and purposes of Carney's Community

## **About Carney's Community**

Carney's Community exists to support all young people but target our resources on those who face poverty, are in the care system, impacted by gun and knife crime, families misusing substances, domestic abuse and many who have been excluded from school or involved in the criminal justice system. Carney's works differently by providing long term consistent unconditional support, unlike much statutory provision. We provide a safe space and engage young people in positive activities including boxing, skills workshops, social activities, mentoring and one to one intensive key work.

Carney's Community was started in 2011, combining the expertise of youth worker George Turner with boxing coach Mark Reigate to help young, disadvantaged people to turn their lives around. Inspired by boxing legend Mick Carney, this charity offers a unique approach to mentoring that empowers young people with everything they need to be the best they can be.

For our young people we strive for equality and aim to:

- Improve Physical and Mental Health
- Improve education, skills and employability
- Improve Community Engagement
- Reduce Offending and Reoffending

## **Carney's Community's Values**

Overall, Carney's Community believes that by empowering young people through mentoring, participation and focusing on their strengths, they can improve not only their future opportunities, but also their local communities. We believe young people have huge potential, which is why we work to create shared experiences through our activities and empower people to use their imagination to develop dreams into reality. Carney's Community encourages action against injustice and promotes proactivity, ensuring the young people play a central part in the transformation of the neighbourhood as well as their own lives.

Company Number: 7923708

Charity Number: 1150650